

Information clause for customers / contractors

1. Personal Data Controller

Please be advised that the controller of your personal data is Axell Logistics Sp. z. o.o. with its registered office in Rakoniewice at ul. Grodziska 50, hereinafter referred to as the "Personal Data Controller".

2. Persons responsible for the protection of personal data

The Personal Data Controller has appointed persons responsible for the protection of personal data, who can be contacted at the following e-mail address: rodo.logistics@axell.pl and by phone: +48 61 443 69 23.

3. Personal data collected by the Personal Data Controller

The Personal Data Controller collects the following personal data (in whole or in part) of natural persons (in the case of legal persons, members of their bodies / representatives): first name (s) and surname, addresses: permanent registered address, address of residence and address for correspondence, numbers: PESEL (National Personal Number), NIP (Taxpayer Identification Number), REGON (National Business Registry Number) and identity document numbers, contact details: telephone numbers, e-mail addresses, data for settlements and invoicing, bank account numbers, certificate and insurance policy numbers.

4. Purposes and legal grounds for the processing of personal data

We process your personal data pursuant to:

- Article 6 (1) (a) and Article 9 (2) (a) of the GDPR for the purposes of direct contact by telephone or e-mail, direct marketing, including sending information about promotions and services provided, as well as submitting offers and proposals to conclude a contract in connection with the performance of concluded contracts and sales support, based on your voluntary consent;
- Article 6 (1) (b) of the GDPR in order to conclude and perform a contract;
- Article 6 (1) (c) and Article 9 (2) (b) of the GDPR in order to perform the obligations arising from the labour law provisions, which shall also mean:
 - data storage for archival purposes and to ensure accountability;
 - ensuring the security of the services provided by the Personal Data Controller;
- Article 6 (1) (f) of the GDPR in order to implement the legitimate interest of the Personal Data Controller i.e. to:
 - exercise your rights, update your data, maintain a customer database combining data from various systems and sources;
 - create statements, analyses and statistics for the Personal Data Controller's internal needs;
 - ensure correct fulfilment by the Personal Data Controller of the obligations imposed by provisions of the law, i.e. to:
 - process personal data for tax and accounting purposes;
 - collect debts;
 - conduct court, arbitration and mediation proceedings;



- meet archival (evidence) requirements and secure information in the event of a legal obligation to prove facts and possibly establish, pursue or defend against claims.

5. Recipients of personal data

The recipients of your personal data may be:

- the Personal Data Controller's employees;
- related and cooperating entities, including entities providing services that the Personal Data Controller uses as part of its business activity: companies providing advisory, consulting, auditing, legal or tax services, banks, debt collection companies, IT companies providing IT solutions, accounting companies, insurers and other entities processing personal data under a contract for the processing of personal data acting at the request of the Personal Data Controller, the Personal Data Controller's subcontractor;
- institutions and administrative bodies authorized by law to perform statutory obligations - in order to meet a legal obligation;
- entities providing postal services (i.e. Poczta Polska (Polish Post) and courier companies).

6. Period of data processing

Your personal data shall be stored:

- for the duration of the contract binding you, and after its termination until the expiry of the limitation periods for claims arising from the contract and the deadlines for the processing of personal data resulting from provisions of the law (e.g. tax law), no longer than for a period of 5 years;
- for the duration of activities aimed at concluding the contract, if the contract is concluded, and if the contract is not concluded, no longer than for a period of 5 years,
- no longer than for a period of 5 years in the Personal Data Controller's database;
- in the case of direct marketing - no longer than until you withdraw your consent to the processing of your personal data;
- until the date of submission of a justified objection or withdrawal of consent, if the basis for the processing of personal data is the legitimate interest of the Personal Data Controller or the voluntary consent of the data subject;
- surveillance footage shall be stored for a period of up to one year, and, if necessary to establish, pursue or defend claims, until the claims are finally satisfied or the limitation period for claims expires.

7. Rights of the data subject

You have:

- the right of access to your personal data, the right to rectification of your personal data, the right to erase your personal data, the right to restriction of processing of your personal data;
- the right to object to the processing of your personal data;
- the right to data portability;
- the right to lodge a complaint with the supervisory authority;
- the right to withdraw consent to the processing of personal data.



The exercise of the above-mentioned rights may be limited by other provisions of the law. The right to object may be excluded if the Personal Data Controller proves that there are:

- valid legitimate grounds for the processing of personal data which are deemed by law to override your interests, rights and freedoms, or
- when the data is necessary to establish, assert or defend claims.

In order to exercise the above-mentioned rights, please contact the persons responsible for the protection of personal data by e-mail at rodo.logistics@axell.pl or by phone on the phone number +48 61 443 69 23.

8. Transferring data outside the European Economic Area

Your personal data may be transferred outside the European Economic Area as part of the Personal Data Controller's cooperation with entities providing transport and forwarding solutions, which entities may store personal data on servers located outside this area, or as part of the Personal Data Controller's provision of services related to its business activity, to the extent necessary for the provision of services.

The basis for such transfer of personal data may be a decision of the European Commission stating an adequate level of protection or the application of appropriate legal safeguards, which are in particular standard contractual clauses for the protection of personal data, approved by the European Commission.

If the European Commission fails to issue a decision stating an adequate level of protection or if appropriate legal safeguards are not provided, personal data may be transferred to a country outside the EEA based on the conditions set out in Article 49 (1) of the GDPR, including, in particular, based on your express consent. You have the right to obtain a copy of the personal data transferred to a third country.

9. Automated processing, including profiling

Your personal data shall not be processed in an automated manner (including in the form of profiling) so that any decisions could be made as a result of such automated processing.

10. Information about obligation to provide data

Providing personal data is mandatory and necessary to provide services based on concluded contracts and / or job orders / orders / proforma invoices and prepare an offer and conclude a contract for the provision of other Personal Data Controller's services.

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Personal Data Controller's signature

